



Commonwealth of Virginia

Auditor of Public Accounts

Staci A. Henshaw, CPA
Auditor of Public Accounts

P.O. Box 1295
Richmond, Virginia 23218

August 11, 2022

The Honorable David B. Caddell, Jr.
Chief Judge
County of Hanover General District Court

Audit Period: July 1, 2020, through June 30, 2021
Court System: County of Hanover
Judicial District: Fifteenth

We are performing a statewide audit of the General District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management. The audit findings in the previous report, entitled "Properly Bill and Collect Court Costs" and "Retain Supporting Documentation" will not be addressed at this time because the Clerk was in the process of implementing corrective action during the audit period. We will follow up on those findings during our next audit.

We acknowledge the cooperation extended to us by the Clerk and her staff during this engagement.

Staci Henshaw
AUDITOR OF PUBLIC ACCOUNTS

LJH: rh

cc: The Honorable Hugh S. Campbell, Judge
Cheryl L. DeVaughn, Clerk
Paul F. DeLosh, Director of Judicial Services
Supreme Court of Virginia